

NOSCAR[®]/NOTES[®] VIDEO PREPARATION AND SUBMISSION

We encourage authors to submit their abstracts and videos for the NOSCAR/NOTES Video Forum to be held on Saturday, July 9, 2016 as part of the NOSCAR Summit. Please read the information below carefully and submit your abstract/video no later than **June 3, 2016** using the link below. If you have any questions, please contact Liz O'Keefe at liz@noscar.org.

1. QUALITY

- Video submissions must be of good quality and submitted in final form.

2. FORMATTING

- All Videos MUST be submitted in accordance with the guidelines below:
 - Video file format must be MPEG2 (.mpg), Windows Media (.wmv) or QuickTime (.mov). Other video file formats will not be accepted.
 - Preferred video size recommended for high definition: 1920x1080 (square pixel ratio) or 1280x720 (square pixel ratio), both for 16:9 aspect ratio.
 - Standard definition video size : 720x480 (0.9 pixel ratio) for a 4:3 aspect ratio or 720x480 (1.2 pixel ratio) for 16:9 aspect ratio. Standard definition videos will be at a selection disadvantage.
 - Please be sure to use a Video Frame Rate of 29.97 frames per second (North American).
 - To ensure good image quality, a Video Data Rate between 3-10 Mbit/second is recommended.

3. SUBMISSION

- Please submit your video to NOSCAR/Liz O'Keefe using this link <https://asge.sharefile.com/r-r581f1ef108348afa>

4. RUN TIME

- Maximum running time is six (6) minutes. Your video must be final, we will not edit for content or length.

5. NARRATION

- If narrated, the video must have narration in English.

6. IMPORTANT INFORMATION

- Videos previously submitted to DDW or SAGES are acceptable for submission to the NOTES Summit. Please indicate with your submission that the video/abstract have been previously submitted.
- Videos may not include advertisements or promotion of products. Commercial support may be noted as a credit at the end of the video.
- Author of video selected must register for the meeting and attend for presentation and discussion. All costs associated with attending the meeting are the responsibility of the author.

7. DEADLINE

- Videos and related abstracts must be received at the NOSCAR/ASGE office by **June 3, 2016**.

PLEASE NOTE

- Any submissions not meeting these requirements will not be considered for presentation.
- An abstract/summary of the video must be submitted via our online system using the link above.
- Videos selected for presentation may be requested to submit to a manuscript (see below). Detailed instructions will be provided with the acceptance notification.

CHECKLIST FOR VIDEO SUBMISSION

Videos not in correct format will not be considered for presentation. Before submitting, please check your video submission for the following:

- Video is in the correct digital format as stated and submitted online using the link above
- Video run time does not exceed six (6) minutes
- Video is narrated in English (if applicable)
- Online summary/abstract has been submitted

IF YOUR VIDEO IS ACCEPTED

If your video is accepted you may be asked to submit a copy of your video plus abstract/summary to either *Gastrointestinal Endoscopy* or *Surgical Endoscopy*. Detailed instructions will be provided with acceptance notifications.

THANK YOU FOR YOUR SUBMISSION!